

Here's the
What
When
Where
& How
for your Online or
Hybrid courses!



Welcome to your **Online or Hybrid course(s)!** We're excited that you've chosen distance education from NICC.

To complete your online orientation and access your online course(s) in Xpress, go to www.nicc.edu and follow the steps below:

1. Scroll down to the bottom of the NICC Home page and click on the **NICC Xpress Log In** link. Follow the instructions on the Log In page to log into Xpress (*your login information was provided to you in a letter from the NICC helpdesk*).

Once you have successfully logged in, you will see your **MyXpress Dashboard**. Under **My Classes** channel you will find your **"TRN-100-Student Xpress Courseroom Orientation"** and a list of your registered courses for the current semester. (*Make sure the "Term" window indicates the appropriate year and semester. If not, click on the dropdown arrow and select it.*)

2. Click on the **TRN-100** course title and complete the online orientation before the start of class. The Xpress Courseroom Orientation is a *requirement* for all online students; it will be followed by a quiz as the first assignment in your online course(s) to help ensure your online success.
3. Click on your online course title to get to your course **Welcome** page; read and follow the instructions to begin your course.

We want you to be successful! The Distance Learning Department is committed to making your online learning experience a positive one. If you have any questions, please contact us at 800.728.2256 ext. 374.

Going the distance . . . in Xpress,

Jill

Jill Ferrie, Director of Distance Learning
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